



The Embroiderers' Guild of America, Inc. Mid-Atlantic Region

TREASURER'S REPORT

Month Ending _____

Previous Balance _____

Income	Budgeted	Year-to-Date	This Month
Member Dues	\$ _____	\$ _____	\$ _____
Contributions	_____	_____	_____
Interest	_____	_____	_____
Educational Events	_____	_____	_____
Fund Raising Events	_____	_____	_____
Sales	_____	_____	_____
Advertising	_____	_____	_____
Other	_____	_____	_____
TOTAL RECEIPTS	\$ _____	\$ _____	\$ _____

Expenses			
National Dues	\$ _____	\$ _____	\$ _____
Region Dues	_____	_____	_____
Rent	_____	_____	_____
Educational Events	_____	_____	_____
Fund Raising Events	_____	_____	_____
Cost of Sales	_____	_____	_____
Newsletter	_____	_____	_____
Administration	_____	_____	_____
Officer Expenses	_____	_____	_____
Other	_____	_____	_____
TOTAL EXPENSES	\$ _____	\$ _____	\$ _____

Ending Balance

Total Income	PLUS	Previous Balance	LESS	Total Expenses	EQUALS	Ending Balance
\$ _____	+	\$ _____	-	\$ _____	=	\$ _____ *

- This figure should match your checkbook balance with the corresponding date listed above.

Treasurer Signature _____

This form is for internal chapter use. It does not have to be sent to anyone.